

SEVEN DOLORS BUILDING AND GROUND COMMITTEE AGENDA

MEETING MINUTES

Date: 09/23/2025 **Time:** 4pm **Location:** Parish Center

I. Call to Order and Opening Prayer

Father Leo offered the opening prayer.

II. Review and Approval of August 5th Minutes

No minutes from the August 5th meeting to approve

III. Additions to Agenda

- Letter from the Bishop Gerald Vincke

IV. Welcome to new members (or potential members)

- Ray Buyle, Lisa Johnson, John Strawbrich
 - Brayson Benne introduced three new members to the committee
- Discussion of adding a liaison(s) for underrepresented groups
 - Fr. Leo said a communication director will be appointed in the next couple of weeks to help report to different groups within the parish.
- Proposed Roles – for discussion
 - Fr. Leo (Ex Officio) **Present**
 - Brayson Benne (Chair) **Present**
 - Craig Ronnebaum (Secretary) **Present**
 - Dale Anderson (Historian) **Present**
 - Oscar Bonilla (Hispanic Community) **Absent**
 - Dianne Noll (Finance Council Liaison) **Present**
 - Maria McAnerney (Parish Staff Liaison) **Present**
 - Ray Buyle (At-large, Construction Science) **Present**
 - Lisa Johnson (At-large, Architect) **Present**
 - John Strawbrich (Young, Families/New Parishioners Liaison) **Absent**
 - Ulises Martinez (Maintenance) **Absent**

V. Kitchen Remodeling Update

- Update of the punch list items and reopening of kitchen.
 - Carpet flooring for stairs is completed.
 - BHS installed door sweeps at no additional cost.
 - Stainless Steel corner guards were installed around prep sink.
 - All dishwasher components are to be installed on Thursday.
 - Looking for manual for the ovens.
 - Gas stove with electric ignition is sitting in Missouri. Don't know exact date when it will be installed.
 - Dish storage racks need to be ordered yet.
 - Ladies will be moving their supplies on September 29th.

Brides room 100% complete and functional.

VI. Elevator Addition

- No progress since last month

No updates from Clark Architects on design of elevator. Kevin Clark would like to schedule a meeting with the historic resources board to give them an update on the current design and this could be done at any time but it might be beneficial to wait till the Open House scheduled for October 2nd is over and could give them an update on all three projects at one meeting. We could move forward with design and construction of the elevator before the other two projects but there would be additional costs for doing so.

VII. Early Learning Center

- Discussion regarding the Proposed Operating Budget of ELC

Rhianna Nelson with Child Care Aware of Eastern Kansas gave a brief description of three different budgets she put together for the Early Learning Center. The license capacity will change based on what age groups are served. Pre-school program is either a full day childcare classroom or part time preschool classroom. Part time childcare is served through the Kansas Department of Education, and the full day childcare is served through the Kansas Department of Health and Environment. Either option should allow for a net profit that would go back to Parish operating budget or building operations. Budget is based on running 90 percent of capacity. Numbers used for tuition are not much more than what pre-school is charging now so shouldn't discourage any existing enrollment.

Profit will depend on enrollment. Breakeven point is roughly 60% capacity. Full capacity would be 110 students.

- Update on concepts Anderson Knight is considering

Dan Knight briefly talked about his site plan and building layout for the Early Learning Center. Dan is going to update the site plan and building layout for the Open House Presentation as it's not very clear on which direction building is facing and what the outdoor playground is and what the parking lot is. Dan will have a couple different concepts for the exterior but doesn't want to get into specifics yet and were still in the concept stages.

The main objective of the Open House is to inform the parishioners of what has been completed to date and the current layout of the ELC. Questions are encouraged and will listen to any feedback. The Open House went well for the Parish Center and Elevator. Structure this one similar and use QR code for questions and comments. Will be published in bulletin two weeks before Open House to encourage parishioner to participate.

VIII. Parish Center

- Kevin Clark looking at reducing cost of building

IX. Letter from Bishop Gerald Vincke

- Fr. Leo met with Bishop Gerald Vincke on September 3rd to discuss projects.
- Meeting was productive and diocese is supportive of all three projects but recommended the following:
 - Conduct a feasibility study before further engagement with architects or contractors.
 - Work with the Parish and Finance Councils, as well as the Building Committee and its chairs, to build consensus on the direction of the project. In addition, develop a plan to communicate project updates more openly and regularly with parishioners.
 - Collaborate with the other pastors in Manhattan to develop a coordinated plan for the city-wide adoration chapel. This should be completed before launching any campaign related to the chapel.
 - Study the financial feasibility of establishing an Early Learning Center. Consult with the county government to determine how the center would be classified for purposes of collecting income from provided services.
 - Diocese Commission recommends implementing these actions before moving forward with the projects.
 - Fr. Leo to clarify with diocese commission if it's allowable for architects to continue with conceptual designs while we address their list of comments.
 - Fr. Leo to visit with consultants about conducting feasibility study and capital campaign.
 - Kevin Clark mentioned that feasibility study typically takes 30 to 60 days to complete and shouldn't delay design or construction schedule.

X. Parish Communication

- Communications Director for Parish Projects

Fr. Leo will add a communications director to the committee to help communicate the information from our meetings and inform parishioners of progress made on the project. Communications Director will also report to different parish councils and organizations. Communications Director will be a member of the parish.
- Early Learning Center Open House
 - Discuss Communication Plan
 - Keep similar format as Open House for Parish Center
 - Advertise in Bulletin and with Rendering displayed in the Back of Church
 - Discuss Agenda for Open House
 - Describe current pre-school management and operations
 - Show site plan and building concept
 - Explain operational budget for ELC
 - Answer any questions
 - Budget (Discuss money already set aside for future maintenance)
 - Plan to set aside 2 million dollars for future maintenance upgrades

XI. Upcoming Dates

- ELC Open House: October 2nd, 2025 @ 7pm
- Next Meeting: October 7th, 2025

XII. Closing Prayer and Adjournment

Fr. Leo closed the meeting with a prayer.



ESTIMATE SCHEDULE OF VALUES

PROJECT

Seven Dolors

DATE

9/22/2025

Opinion of Probable Cost					
Description		ELC	Parish Center	Elevator	Combined
Project SF		7,300	20,224	970	
Net Construction Total		\$ 4,257,198	\$ 7,187,439	\$ 950,661	\$ 12,395,298
Contingency	10.00%	\$ 425,720	\$ 718,744	\$ 95,066	\$ 1,239,530
Builders Risk	0.30%	\$ 30,439	\$ 7,906	\$ 1,046	\$ 39,391
General Liability	0.50%	\$ 23,415	\$ 39,531	\$ 5,229	\$ 68,174
Communications	0.35%	\$ 16,390	\$ 27,672	\$ 3,660	\$ 47,722
Sub Guard	1.75%	\$ 81,951	\$ 138,358	\$ 18,300	\$ 238,609
Warranty, Small Tools	0.80%	\$ 37,463	\$ 63,249	\$ 8,366	\$ 109,079
Margin	2.25%	\$ 112,156	\$ 188,353	\$ 24,913	\$ 325,423
Bond	0.72%	\$ 35,890	\$ 60,273	\$ 7,972	\$ 104,135
Gross Construction Total		\$ 5,020,623	\$ 8,431,525	\$ 1,115,213	\$ 14,567,361
	\$/SF	\$ 687.76	\$ 416.91	\$ 1,150	
FF&E		\$ 142,000	\$ 359,372	\$ -	\$ 501,372
Design Fees		\$ 250,000	\$ 843,153	\$ 111,521	\$ 1,204,674
Geotech Report		\$ 7,500	\$ 7,500	\$ -	\$ 15,000
Testing & Inspections		in BHS Costs	in BHS Costs	in BHS Costs	\$ -
Other Owner Costs		\$ -	\$ -	\$ -	\$ -
Total Project Costs		\$ 5,420,123	\$ 9,641,549	\$ 1,226,734	\$ 16,288,407

ELC Parish Center Elevator Combined

Design Fee Provided. Design Fee Budgeted 10% Design Fee Budgeted 10%

GC's per Month \$25,000 - \$30,000



301 S. 4TH ST, STE 210
MANHATTAN, KS 66502

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Elevator:

July 2025 Concept Drawings

Budget: \$1,081,286

Excludes: Design Fees

7 Events	2025			2026				2027	
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
◆ Concept Estimating	Edit	◆ Concept Estimating 06/02/2025							
◆ Schematic Estimating	Edit	◆ Schematic Estimating 08/04/2025							
◆ Design Details Estimating	Edit	◆ Design Details Estimating 10/06/2025							
◆ Bid Docs / GMP	Edit	◆ Bid Docs / GMP 01/05/2026							
◆ GMP Proposal	Edit	◆ GMP Proposal 05/04/2026							
◆ Precon End Date	Edit	◆ Precon End Date 06/01/2026							
○ Construction	Edit	○ Construction 06/01/2026 - 12/31/2026							

Updates:

Pairing the project up with the schedule of the other projects could save General Conditions costs.

BHS updated budget to \$1.081 mil from \$1.000 mil

Next Steps:

Contracts – diocese's is looking at contracts – couple weeks (per 9-4-25)



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Early Learning Center

July 2025 Concept Space Allocation - +/- 7,528 SF

Budget: \$4,500,000 to \$4,750,000 (in process of updating)

General Inclusions: White House Move w/ Basement, Parish Center Demo, ELC Rooms, Playgrounds, Off Street Parking

Excludes: Design Fees,

7 Events		2025			2026				2027				G
		Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
○ Precon	Edit	Precon 06/02/2025 - 05/29/2026											
◆ Concept Estimating	Edit	◆ Concept Estimating 06/02/2025											
◆ Schematic Estimating	Edit	◆ Schematic Estimating 08/04/2025											
◆ Design Details Estimating	Edit	◆ Design Details Estimating 10/06/2025											
◆ Bid Docs / GMP	Edit	◆ Bid Docs / GMP 01/05/2026											
◆ GMP Proposal	Edit	◆ GMP Proposal 04/20/2026											
○ Construction	Edit	Construction 06/01/2026 - 07/30/2027											

Updates:

AKA has concept designs to review.

BHS in process of updating budget.



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9-18-25

Seven Dolors Project Budgets & Schedules

Parish Center

July 2025 Concept Drawings - +/- 20,224 SF

Budget: \$8,500,000 = \$418.75 / SF

General Inclusions: Basement, Steel Structure, Pitched Roofs, Masonry Façade, Adoration Chapel, Courtyard

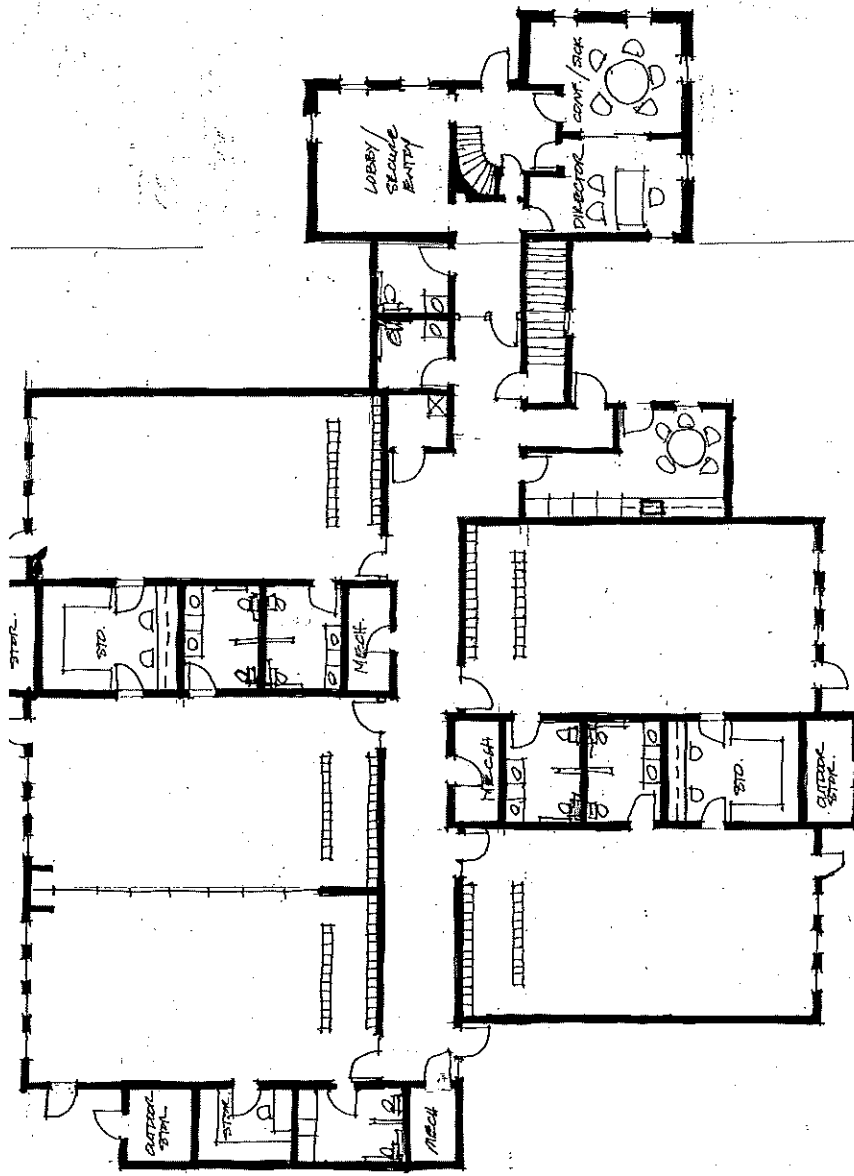
Excludes: Design Fees

7 Events	2025			2026				2027		
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
◆ Concept Estimating	Edit	◆ Concept Estimating 06/02/2025								
◆ Schematic Estimating	Edit	◆ Schematic Estimating 08/04/2025								
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◆ Bid Docs / GMP	Edit	◆ Bid Docs / GMP 01/05/2026								
◆ GMP Proposal	Edit				◆ GMP Proposal 05/04/2026					
◆ Precon End Date	Edit				◆ Precon End Date 06/01/2026					
○ Construction	Edit									○ Construction 06/01/2026 - 06/04/2027

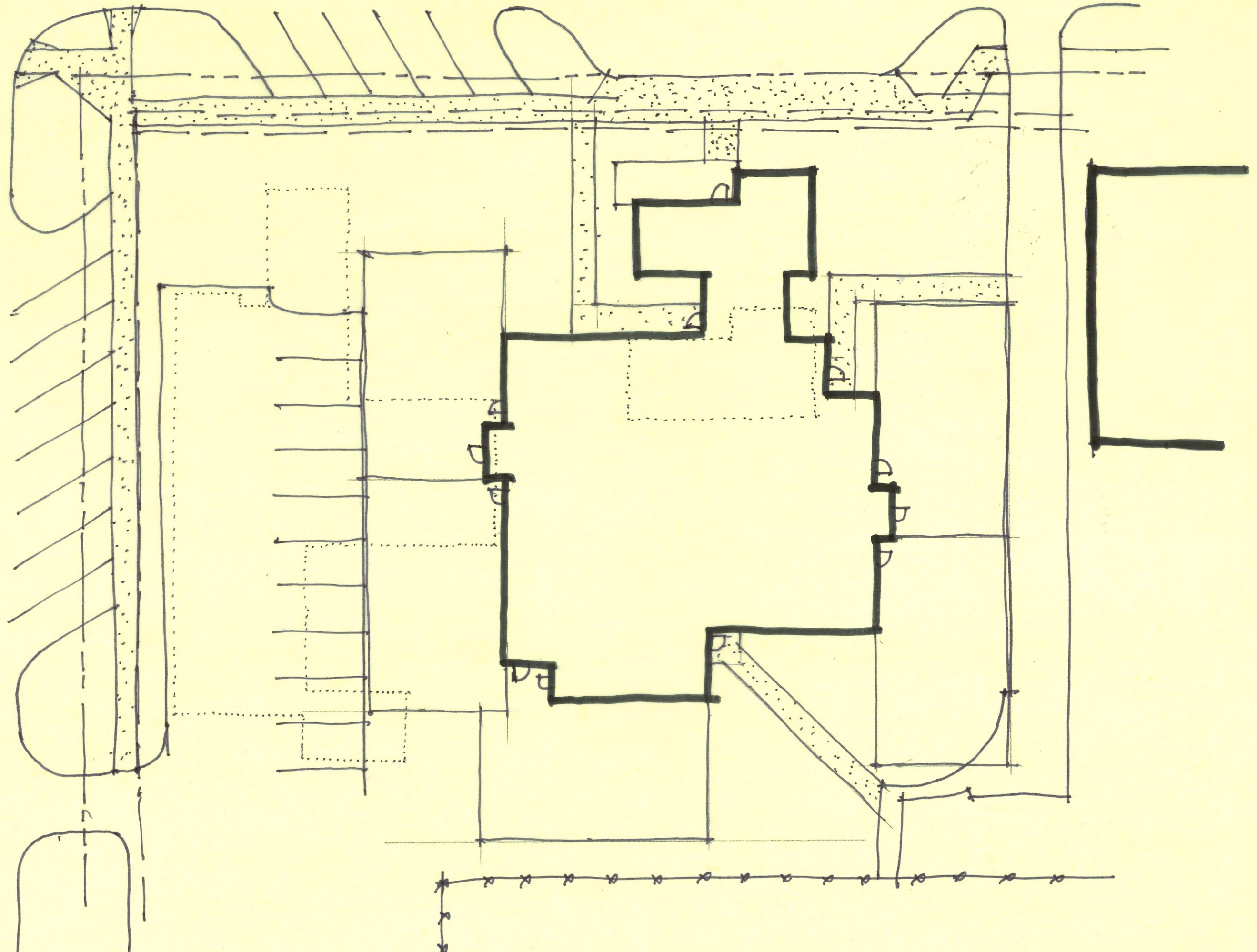
Updates:

Need to cut \$2 million out of budget with design revisions

ELC Concept from Dan Knight



ELC Preliminary Site Plan



Email from Rhianna Nelson with explanation of attachments

Attached you will find the budget we discussed putting together. I worked with Stacie to get some actual numbers based on current facilities and staffing throughout the parish that best fit the size of the potential program and facility. The bottom 3 tabs are budgets based on a variety of program offerings. We are building the new facility with flexibility to easily transition program offerings based on the needs of the community. These are just 3 examples, It could operate several ways.

It is important to note the SDELC budget will not be at year 1. I did insert a possible year 1 with only 3 classrooms filled which would be 62 children to give a lower end idea of what it may look like. It will take time to build it back up, but the progression of opening the program is important to manage well so that it doesn't cause a large hit to the parish's resources. We wouldn't want to open all 5 classrooms until the program has reached capacity to do so. Currently, MCS has 70 preschoolers enrolled, this number includes all pre-k (full and part time). The license capacity of the new facility of 2 years through pre-k would be 110, if we add infants, it will decrease the license capacity. The programs operational hours, no matter the age groups would expand to 7 am – 6 pm to better fit the needs of dual working families.

I have attached current point in time data that we (Child Care Aware) use when programs and communities are looking at community needs and what is currently available. I used the data on the second page for current cost of care in Riley County to base our budget off, at 90 % capacity which is what most programs operate at. The operational costs are inflated. As you can see there is a profit available to pay back the parish, or to be absorbed into the general fund of the parish center. If there is another version of a budget you'd like to see I can easily manipulate my spreadsheet to fit. I use a budgeting tool-kit we (Child Care Aware) use with providers all over the state needing budgeting support or resources.

In the work that I do with several communities in the 33 counties I work with, the number one issue is staffing. The budget reflects full time staff being offered full benefits with paid holidays at a high pay rate to be competitive with other facilities in the area. Many facilities, especially in churches cannot offer benefits such as health insurance to child care staff, this will be most important in recruiting and retaining highly qualified staff with a livable wage. We would also plan to create relationships with the CBI, K-State, MATC and the school district all of which have training and education programs for early childhood teachers to support our staffing needs.

I reviewed our current referral center data, in the last 90 days families looking for care were needing infant care the most, then toddler, then preschool. We know this to be true across the state, infant care is the largest in demand due to the lack of slots available and the cost to run infant classrooms, it can be successful if you have a program that can offset that cost with more preschool age enrollment.

Looking at our system, the last time the current program was included in a list of openings was in May due to Anna not reporting that there are openings, which means when families use our website to search for child care in Riley county MCS is not showing up as having openings. We will want to make sure we are utilizing child care aware to share our openings so that families new to the area are able to find the facility when they use the referral center.

To address a couple questions at the last open house-

Can this be grant funded – currently there are no grants that fund new build child care facilities that would be available based on the counties size and economic status. Child Care aware has a list of all grants available that could help with operational costs, or start up-costs. After reviewing them, most do not accept religious organizations or it is not available for Riley County. There is the Community Service Tax credits, (selling tax credits) which I believe is already in discussion for the capital campaign?

Another option is creating partnerships with businesses in town in exchange for guaranteed slots in the program. This is something I have been working with several of my community coalitions to establish. Currently, businesses can receive tax credit based on supporting employees with child care needs. Or as Father mentioned, sponsoring classrooms and getting a tax break of 50% (capped at \$45,000 annually) for the federal tax credit. Kansas also has a tax credit for businesses. This could help with the cost of furnishing additional classrooms and playgrounds. Info is attached.

There are also other fundraisers we can do, if we feel the budget is too tight. However, the budgets reflect a positive profit at the end of the year.

Parish Preschool- I have worked at UCC's program in my early years, and then at From Cradles to Crayons after MCS. I think it is important to understand this is a community program. It will be more than just parish children. There will be some that just want catholic education, then there will be families that need care so that they can work. There were comments about families with kids in the parish, that most aren't dual working families, while part time preschool options can be a part of the operational program, the facility growth is due to the overwhelming need of full-time child care. This is an important factor of its sustainability, it is not just a facility for catholic children that will continue into MCS, it is for all children. If families then decide to continue on to MCS, that would be a great testament to the programs and education offered on the Parish campus. All church based childcare programs in Manhattan are community programs, none of them have school's on their campus, this will be a unique situation for Seven Dolors because they also offer a continued education for Kindergarten-8th grade on it's campus. I think it is also important to mention that MCS has asked for the preschool to move so that they can use those classrooms. This new program could be a funnel for MCS, however that shouldn't be the focus of the program, and if someday MCS has to go to a waitlist for enrollment, what a huge accomplishment!

Last meeting we discussed the tax exemption/not-for-profit status that the CBI is currently facing. From my understanding, after meeting with the local child care licensing supervisor and our State action team, this shouldn't be an issue for Seven Dolors. The CBI is a commercial building renting out spaces/suites to small businesses. This is what put their status in question. The ELC will be parish owned and operated. You are not renting the building out to a business owner. Any profit will be absorbed back into the program or the operational budget of the Parish.

Please let me know if you have any questions, or want to see something different!

Annual Budget

**License Capacity of 110, ages 2 years - 5 years
Budget at 90% capacity**

**Program includes 1 classroom of 2-3 year olds (14 max) and
2 classrooms each of 3-4 & 4-5 year olds (24 max each classroom)**

Income

Tuition	\$1,339,065.00
Fees	\$33,000.00
Food Program Income (CACFP)	\$0.00
Contributions and Grants	\$0.00
Events	\$0.00
Interest	\$0.00
other	\$0.00
Tuition Discounts - enter as a negative number	\$0.00
Bad Debt Write Off - enter as a negative number	\$0.00
Total Income	\$1,372,065.00

Expenses

Staff Expenses

Teacher Payroll, Benefits & Taxes	\$550,545.00
Administrative Payroll, Benefits & Taxes	\$169,232.50
Payroll Fees	\$8,500.00
Subtotal Staff	\$728,277.50

Program Supplies

Food	\$100,000.00
Classroom supplies	\$15,000.00
Transportation	\$0.00
Other	\$0.00
Subtotal Program Supplies	\$115,000.00

Facility

Rent/Mortgage	\$0.00
Property Tax	\$0.00
Utilities	\$40,100.00
Trash Removal	\$6,000.00
Maintenance & Repair	\$5,000.00
Playground	\$0.00
Grounds	\$0.00

Alarm	\$0.00
Pest Control	\$4,500.00
Janitorial Supplies	\$12,000.00
Other	\$0.00
Subtotal Facility	\$67,600.00
Office & Equipment	
Equipment Lease & Maintenance	\$3,500.00
Office Supplies	\$3,000.00
Postage	\$500.00
Printing & Copying	\$1,300.00
Telephone & Internet	\$14,000.00
Hardware & Software	\$2,000.00
Technology Services	\$2,040.00
Other	\$0.00
Subtotal Office & Equipment	\$26,340.00
Insurance	
Liability, Property, Accident Insurance, Abuse & Molestation, D&O, etc	\$5,000.00
Workers Compensation Insurance	\$3,000.00
Other	\$0.00
Subtotal Insurance	\$8,000.00
Other Expenses	
Advertising, Marketing, Promotion	\$1,000.00
Background Checks (Diocese)	\$750.00
Local Fingerprinting	\$500.00
KBI Background Check	\$1,450.00
State and Local Licenses	\$500.00
Staff Appreciation & Staff Development	\$2,000.00
Training & Conferences	\$2,000.00
Contractual	\$1,500.00
Other	\$0.00
Other	\$0.00
Total Other Expenses	\$9,700.00
Total Expenses	\$954,917.50
Net Surplus	\$417,147.50

Annual Budget

License Capacity of 110, ages 2 years - 12 years

Budget at 90% Capacity

**Program includes 1 class room of each: 2-3 year old (14 max), 3-4 year old (24 max), 4-5 year old (24 max),
1 classroom of part time 3-5 year olds (24 max, hours 7:30-11:30 or 12:30-4:30)
ASP & Summer program for 24 school age children.**

Income	
Tuition	\$1,273,525.80
Fees	\$33,000.00
Food Program Income (CACFP)	\$0.00
Contributions and Grants	\$0.00
Events	\$0.00
Interest	\$0.00
other	\$0.00
Tuition Discounts - enter as a negative number	\$0.00
Bad Debt Write Off - enter as a negative number	\$0.00
Total Income	\$1,306,525.80
Expenses	
Staff Expenses	
Teacher Payroll, Benefits & Taxes	\$494,062.50
Administrative Payroll, Benefits & Taxes	\$169,232.50
Payroll Fees	\$8,500.00
Subtotal Staff	\$671,795.00
Program Supplies	
Food	\$100,000.00
Classroom supplies	\$15,000.00
Transportation	\$0.00
Other	\$0.00
Subtotal Program Supplies	\$115,000.00
Facility	
Rent/Mortgage	\$0.00
Property Tax	\$0.00
Utilities	\$40,100.00
Trash Removal	\$6,000.00
Maintenance & Repair	\$5,000.00
Playground	\$0.00

Grounds	\$0.00
Alarm	\$0.00
Pest Control	\$4,500.00
Janitorial Supplies	\$12,000.00
Other	\$0.00
Subtotal Facility	\$67,600.00
Office & Equipment	
Equipment Lease & Maintenance	\$3,500.00
Office Supplies	\$3,000.00
Postage	\$500.00
Printing & Copying	\$1,300.00
Telephone & Internet	\$14,000.00
Hardware & Software	\$2,000.00
Technology Services	\$2,040.00
Other	\$0.00
Subtotal Office & Equipment	\$26,340.00
Insurance	
Liability, Property, Accident Insurance, Abuse & Molestation, D&O, etc	\$5,000.00
Workers Compensation Insurance	\$3,000.00
Other	\$0.00
Subtotal Insurance	\$8,000.00
Other Expenses	
Advertising, Marketing, Promotion	\$1,000.00
Background Checks (Diocese)	\$750.00
Local Fingerprinting	\$500.00
KBI Background Check	\$1,450.00
State and Local Licenses	\$500.00
Staff Appreciation & Staff Development	\$2,000.00
Training & Conferences	\$2,000.00
Contractual	\$1,500.00
Other	\$0.00
Other	\$0.00
Total Other Expenses	\$9,700.00
Total Expenses	\$898,435.00
Net Surplus	\$408,090.80

Annual Budget

**License Capacity of 82, Age 2 week - 5 Years
Budget at 90% enrollment**

**Program includes 1 classroom of each:
infant room (8 max), 1-2 year olds (12 max), 2-3 year olds (14 max),
3-4 year old (24 max), 4-5 year olds(24 max).**

Income

Tuition	\$1,130,640.00
Fees	\$33,000.00
Food Program Income (CACFP)	\$0.00
Contributions and Grants	\$0.00
Events	\$0.00
Interest	\$0.00
other	\$0.00
Tuition Discounts - enter as a negative number	\$0.00
Bad Debt Write Off - enter as a negative number	\$0.00
Total Income	\$1,163,640.00

Expenses

Staff Expenses

Teacher Payroll, Benefits & Taxes	\$533,504.00
Administrative Payroll, Benefits & Taxes	\$169,885.10
Payroll Fees	\$0.00
Subtotal Staff	\$703,389.10

Program Supplies

Food	\$100,000.00
Classroom supplies	\$15,000.00
Transportation	\$0.00
Other	\$0.00
Subtotal Program Supplies	\$115,000.00

Facility

Rent/Mortgage	\$0.00
Property Tax	\$0.00
Utilities	\$40,100.00
Trash Removal	\$6,000.00
Maintenance & Repair	\$5,000.00
Playground	\$0.00
Grounds	\$0.00

Alarm	\$0.00
Pest Control	\$4,500.00
Janitorial Supplies	\$12,000.00
Other	\$0.00
Subtotal Facility	\$67,600.00
Office & Equipment	
Equipment Lease & Maintenance	\$3,500.00
Office Supplies	\$3,000.00
Postage	\$500.00
Printing & Copying	\$1,300.00
Telephone & Internet	\$14,000.00
Hardware & Software	\$2,000.00
Technology Services	\$1,476.00
Other	\$0.00
Subtotal Office & Equipment	\$25,776.00
Insurance	
Liability, Property, Accident Insurance, Abuse & Molestation, D&O, etc	\$5,000.00
Workers Compensation Insurance	\$3,000.00
Other	\$0.00
Subtotal Insurance	\$8,000.00
Other Expenses	
Advertising, Marketing, Promotion	\$1,000.00
Background Checks (Diocese)	\$750.00
Local Fingerprinting	\$500.00
KBI Background Check	\$1,450.00
State and Local Licenses	\$500.00
Staff Appreciation & Staff Development	\$2,000.00
Training & Conferences	\$2,000.00
Contractual	\$1,500.00
Other	\$0.00
Other	\$0.00
Total Other Expenses	\$9,700.00
Total Expenses	\$929,465.10
Net Surplus	\$234,174.90



RILEY County Point-In-Time Child Care Data

Generated on 9/8/2025

Census Data	
Total Number of Residents under 6 years ¹	4,012
Children under 6 years with all parents in family in labor force ¹	2,577
2025 (Current): Extent Desired Capacity Meets Potential Demand	52%
Potential Number of Child Care Slots Needed	1,244

Please note: The Extent Desired Capacity Meets Potential Demand % includes full-time, full-year Family Child Care Homes and Child Care Centers. Part-time, part-year programs, Licensed Head Start Programs, Preschools and School Age programs are excluded. Potential Number of Child Care Slots Needed is calculated by subtracting the desired capacity from the number of children under 6 with all parents in the family in the labor force.

Child Care Information by Facility

Licensed Child Care Facility Types	2023	2024	2025
Child Care Centers	15	14	15
Family Child Care Homes	70	71	71
Head Start (may exclude license exempt programs)	N/A	N/A	N/A
Preschools	1	1	1
School Age Programs	16	18	15
Grand Total	102	104	102

Child Care Facility (Full-time, Full-year)	Number of Children Reported Enrolled	Desired Capacity (# of children facility is willing to accept)	Licensed Capacity (# of children facility is licensed to care for)
Child Care Centers	611	824	964
Family Child Care Homes	376	509	720
Grand Total	987	1,333	1,684

Please note: Data may not be available for license exempt programs. Only full-time, full-year programs are included. All data is self-reported by child care programs.

Child Care Facility (Full-time or Full-year)	Number of Children Reported Enrolled	Desired Capacity (# of children facility is willing to accept)	Licensed Capacity (# of children facility is licensed to care for)
Child Care Centers	198	162	162
Family Child Care Homes	21	23	132
Grand Total	219	185	294

Please note: Programs listed provide either full-time or full-year but do not provide both.

Child Care Facility (Part-time, Part-year)	Number of Children Reported Enrolled	Desired Capacity (# of children facility is willing to accept)	Licensed Capacity (# of children facility is licensed to care for)
Head Start (may exclude license exempt programs)	N/A	N/A	N/A
Preschools	N/A	10	10
School Age Programs	1,173	1,528	1,986
Grand Total	1,173	1,538	1,996

Data may not be available for license exempt programs. A child may be co-enrolled in a full-time full-year child care program as well as a preschool. Some programs may offer multiple sessions, resulting in the number of enrolled participant's to exceed the desired or licensed capacity. All data is self-reported by child care programs.



RILEY County Point-In-Time Child Care Data

Generated on 9/8/2025

Child Care Facility	Provide Care During Evening Hours	Provide Care Overnight	Provide Care on the Weekends
Child Care Centers	N/A	N/A	N/A
Family Child Care Homes	1	N/A	1
Grand Total	1	N/A	1

Please note: Programs may be listed in more than one category. Includes all Child Care Centers and Family Child Care Homes.

Child Care Facility	Number of DCF Programs	Number of Programs participating in Child and Adult Care Food Program (CACFP)
Child Care Centers	7	3
Family Child Care Homes	20	27
Head Start (may exclude license exempt programs)	N/A	N/A
Preschools	N/A	N/A
School Age Programs	N/A	6
Grand Total	27	36

Please note: CACFP data is self-reported by child care programs.

Age Group for Family Child Care	Average Part-time Rate			Average Full-time Rate		
	Hourly	Weekly	Monthly	Hourly	Weekly	Monthly
Infant (0-11 months) for Family Homes	N/A	\$98.75	\$750.00	N/A	\$206.17	\$741.76
Toddler (12-35 months) for Family Homes	N/A	\$107.00	\$700.00	N/A	\$185.18	\$729.26
Preschool (3 years)	N/A	\$107.00	\$700.00	N/A	\$179.62	\$729.26
Preschool (4 years)	N/A	\$107.00	\$700.00	N/A	\$178.70	\$729.26
Kindergarten (5 years)	\$2.95	\$75.64	N/A	N/A	\$173.00	\$734.01
School Age (6 years & older)	\$2.95	\$70.64	N/A	N/A	\$166.21	\$500.00

Age Group for Child Care Centers	Average Part-time Rate			Average Full-time Rate		
	Hourly	Weekly	Monthly	Hourly	Weekly	Monthly
Infant (0-12 months) for Child Care Centers	N/A	\$298.00	N/A	N/A	\$383.30	\$1,443.50
Infant (12-17 months) for Child Care Centers	N/A	\$263.50	N/A	N/A	\$351.50	\$1,259.80
Toddler (18-23 months) for Child Care Centers	N/A	\$263.50	\$180.00	N/A	\$351.50	\$1,259.80
Toddler (2 years) for Child Care Centers, Head Start, Preschools	N/A	\$244.50	\$268.33	N/A	\$310.25	\$1,159.17
Preschool (3 years)	N/A	\$237.00	\$331.25	N/A	\$266.30	\$995.86
Preschool (4 years)	N/A	\$237.00	\$393.75	N/A	\$261.60	\$995.86
Kindergarten (5 years)	N/A	\$237.00	\$407.50	N/A	\$261.60	\$953.00
School Age (6 years & older)	N/A	N/A	\$420.00	N/A	\$165.00	\$950.25

Information included in this report is maintained by Child Care Aware of Kansas
 Data Sources: American Community Survey DP03: 2023 5-year estimates. www.census.gov



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CHILD CARE TAX CREDITS

In today's dynamic corporate landscape, good business leaders recognize the pivotal role of well-being of their employees. One effective strategy to support this balance is by providing child care assistance, which not only boosts employee morale but can lead to substantial tax benefits.

FEDERAL CREDIT

Businesses that provide child care facilities or services directly to their employees are eligible for this credit. An employer must only meet one of the following requirements to claim the full 25% credit:

1. Build, acquire, and then operate an in-house childcare center.
2. Contract with a licensed childcare program (including home-based providers).

A business also has the opportunity to claim a lesser credit of 10% if they don't meet the above requirements but meet the following:

1. Contract with a third-party referral service to find childcare for their employees.

For both the 25% and 10% credit, the yearly limit is \$150,000, meaning a business will not be able to claim more than this amount, even if the credit they receive from their qualifying expenses is greater than this amount.

KANSAS CREDIT

The state of Kansas has several criteria a business can meet to be eligible for the credit.

A business must be an income tax or privilege taxpayer and either:

1. Pay for child day care services for its employees, OR
2. Locate child day care services for its employees, OR
3. Provide facilities and necessary equipment for child day care services to its employees, OR
4. Provide access to available child day care services for its employees.

In addition to the above requirements, the child care facility must be registered or licensed by the Kansas Department of Health and Environment. The child care facility must also be primarily used by dependent children of the business's employees.

How to Claim Federal Credit

In order to receive the credit, qualifying employers must complete Form 8882. This form is a short, half a page form that is easy to fill out. An employer can claim the credit at any time within three years of the due date of their return, either original or amended.

How to Claim Kansas Credit

Qualifying business fill out Schedule K-56 and submit it with their income tax or privilege tax return. The form may be downloaded on the Kansas Department of Revenue website. If the Child Day Care Assistance Credit exceeds the tax liability for the taxable year, the excess of the credit will be refunded to the business. If the business is a flow-through entity like a partnership or S-corporation, the credit will be allocated to each owner and can be taken on the individual owner's personal Kansas tax return.



WHY CREDITS MATTER

Credits are applied after tax is calculated while deductions are applied before tax is calculated. Simply put, credits reduce tax payable, and deductions reduce taxable income. While this was an oversimplified example, this is how the Child Care Tax Credits will help your business.

For more information regarding child care tax credits visit raisingwyco.org or contact raisingwyco@thefamilyconservancy.org.

